06026

Curriculum Committee

Membership

- The committee shall consist of a minimum of 3 members of the governing body. The head teacher is an *ex officio* member of the committee.
- The committee will elect a chairman from within its own membership.
- Non-voting participants may be invited to meetings by the committee as and when required.
- The committee shall have such associate members, non-voting, as the governing body shall appoint. The committee may make recommendations for these appointments.
- The membership of the committee will be reviewed and determined annually by the governing body.
- The governing body will appoint a clerk to the committee, who will not be a governor.

Quorum

- The quorum shall be a minimum of 3 governors excluding the headteacher but excluding any associate members.

Meetings

- The clerk to the committee shall be responsible for convening meetings of the committee. Procedures of any meeting held must be minuted and those minutes presented to the next meeting of the governing body.
- The committee shall meet at least once each term and otherwise as required.

Responsibilities

- The main function of the committee is to monitor and evaluate the standards and achievement of the school and the quality of all education provided.
- In particular, the committee will:
    1. ensure targets are set and monitor pupil progress in relation to those targets and with specific reference to particular groups.
    2. receive and critically review school performance data including that from the Lancashire School Improvement Profile, RAISE online, and any others recommended by LEA (Local Education Authority) or Ofsted.
    3. monitor the progress and evaluate the impact of the national strategies including literacy, numeracy and ICT across the curriculum.
    4. review the aims of the school curriculum in relation to the current statutory requirements.
    5. review and recommend the home school agreement to the governing body.
    6. monitor the impact of curriculum policies and planning on students' learning, and ensure the curriculum meets statutory requirements including those for reporting pupil progress.
    7. prepare or review any curriculum policy document which is the responsibility of the governing body.
    8. monitor progress against the school improvement plan, and advise on how governors can be involved in the implementation of the plan.

9. receive regular reports from the headteacher on the quality of teaching and learning and the impact of improvement strategies.
10. monitor and evaluate aspects of the school's provision, e.g. pastoral care, guidance and support, leadership and management, and SEN and inclusion.
11. ensure members of the committee and other governors have a clear understanding of the vision and aims and strengths and weaknesses of the school so they can actively contribute to the completion of the Self-Evaluation Form (SEF).
12. request and receive reports from key members of staff, e.g. curriculum leaders and senior leaders, as and when required.
13. ensure that committee members and other governors keep themselves informed of the key initiatives and take part in appropriate training and development activities.
14. contribute to the preparation of any appropriate action or development plans.
15. be mindful of the Equality Act.

May 2018